



OFFICIAL RESPONSES TO VENDOR QUESTIONS RFP-2018-OHS-01-TRANS

No.	Question	Answer
1.	Section 2, Background and Required Services Do proposals need to be inclusive of all four (4) services stated in this section, or can proposals be adjusted to respond to some, but not all, of the services requested in this section?	Proposals must be inclusive of all four (4) services stated in this section.
2.	Section 3.2 Scope of Services; Paragraph 3.2.3; Subparagraph 3.2.3.1 Please clarify what the Department means by 'a minimum of two (2) years or 24,000 miles of reliability?'	See Addendum #1.
3.	Section 3.2, Scope of Services; Paragraph 3.2.4 Is an outside vendor such as a vehicle warranty provider acceptable under this RFP?	Yes, as long as the outside vendor meets all required timeframes and contract stipulations.
4.	Section 3.2, Scope of Services; Paragraph 3.2.8; Subparagraph 3.2.8.2 Please clarify what the Department means by 'expert staff to manage authorizations statewide for vehicles privately acquired and owned by TANF recipients.'	The selected vendor must approve qualifications of car repair agencies and cost quotes for car repairs for all TANF recipients requesting car repair assistance at agencies and shops in their local geographic region.



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5.	Section 3.2 Scope of Services; Paragraph 3.2.8; Subparagraph 3.2.8.2 Is funding for this section part of the appropriation or do funds come from other sources within DHHS or NHEP?	Reviews required in Section 4 are part of the appropriation of funds. The repairs to the car are funded by other sources within the TANF recipients NHEP funding.
6.	Section 3.2, Scope of Services; Paragraph 3.2.11; Subparagraph 3.2.11.1 Does the vehicle need to be modified in any manner to provide this service?	See Addendum #1 Q6
7.	Section 3.2, Scope of Services; Paragraph 3.2.13 a) Please clarify what the Department needs in terms of transportation of children to child care. Would this be inclusive of day care facilities, relatives and non-family members? b) Would the selected vendor be liable for safety of child(ren) transported to these locations during practice driving or testing?	a) Transportation of the child to their normal every day child care facility or arrangement. b) Children are not to be in the vehicle during practice sessions as outlined in 3.2.10.1. When the vendor transports children to child care prior to testing, the vendor would be liable for the safety of the child(ren).
8.	Section 3.2 Scope of Services, Paragraph 3.2.13; Subparagraph 3.2.13.4 What does the Department mean by 'qualified staff?'	See Addendum #1



No.	Question	Answer
9.	<p>Section 3.5, Staffing; Paragraph 3.5.2; Subparagraph 3.5.2.1; Subsection 3.5.2.1.4</p> <p>This subsection directly conflicts with Section 3.3, Program Referral Guidelines; Paragraph 3.3.3. Please clarify who is responsible for ensuring the validity of driver's license and verification of no known vehicles in the household.</p>	See Addendum #1
10.	<p>Section 3.5, Staffing, Paragraph 3.5.5</p> <p>Why would staff directly employed by the vendor be subject to termination or reassignment by DFA?</p>	See Addendum #1
11.	<p>Section 3.6, Reporting/Deliverables; Paragraph 3.6.1; Subparagraph 3.6.1.17</p> <p>How does the vendor provide recommendation on driver's experience if the vendor has had no interaction with the client prior to testing?</p>	See Addendum #1.
12.	<p>Section 4.2 Anticipated Funding</p> <p>Will proposals be accepted if a budget is submitted that is greater than the stated funding in the RFP?</p>	Yes. However, funding is limited to \$750,000 per State Fiscal Year.